## COMMITTEES

#### **COLOR RUN COMMITTEE**

Volunteer to help with getting sponsorships, reaching out for donation items, T-shirt design and ordering for students, ordering chalk, helping set up for the race, and finding a sweet treat for those who participate! This is an end-of-summer and beginning-of-school-year position, depending on when the event is held

#### **6TH GRADE COMMITTEE**

Organize two events during the school year for the sixth-grade students. Recruit help from parents to chaperone the events.

#### 7TH GRADE COMMITTEE

Organize two events during the school year for the sixth-grade students. Recruit help from parents to chaperone the events.

#### 8TH GRADE COMMITTEE

Organize two events during the school year for the sixth-grade students as well as year-end events. Recruit help from parents to chaperone the events.

#### RANDOM ACTS OF KINDNESS

Coordinate activities during
Kindness Week, such as Knots of
Love, Feed My Starving Children,
Loving Lunches, and others. This
position is a late December/early
January position to Kindness week.
Recruit help from parent
volunteers to assist at the
events.



Plan events to honor our Staff. Coordinate food, supplies, and gifts during school conferences, teacher appreciation week, and other times throughout the year. This position is held throughout the school year, fall, winter, and spring.

#### WINTER SKI TRIP

Plan and coordinate the annual ski trip on the weekend of the Super Bowl.

#### SCHOOL SUPPLIES

Help coordinate with the staff the upcoming needed school supplies, manage the coordination of the School Supplies by working with the pre-selected vendor, and finalizing the items. Coordinate orders and sort/distribute them when they arrive. This is a summer and before school starts position.

#### SPIRIT WEAR

Manage the coordination of Spirit Wear Sales by working with the pre-selected vendor and finalizing spirit wear items. Consolidate orders and sort/distribute them when they arrive. This is a summer and beginning of the school-year position. Could do a spring sale if wanted.



## **ABOUT US**

The Lincoln PTO promotes the welfare of our students at home, in school, and throughout the community. We help to foster a sense of community among the students, parents, and administration of Lincoln Middle School. We help to bridge the gap between home and school so that parents and teachers can cooperate in the education of the child. Our united efforts help to give every child the highest advantages in physical, mental, and social education.

### Contact:

- 700 W. Lincoln St, Mount Prosepct, IL 60056
- info.lincolnpto@gmail.com
- **L** 1234567<u>890</u>

# OPEN BOARD POSITIONS

#### **VICE PRESIDENT**

Assist board with decision making. Email front office with PTO events for the school newsletter!

#### **TREASURER**

Track outgoing and incoming budget for the PTOI

# OPEN CHAIR POSITIONS

6TH GRADE CHAIRS
7TH GRADE CHAIRS
COLOR RUN CHAIRS
SCHOOL SUPPLY CHAIR
SPIRIT WEAR CHAIR
RANDON ACTS OF KINDNESS
CHAIRS